



Approved Minutes

Regular City of Athol City Council Meeting

Held in the Council Room in City Hall

Tuesday, April 15, 2025

6:00pm Regular Council Meeting

Mayor Ruch called the meeting to order at 6:00 P.M. and did roll call.

ROLL CALL: Present: Mayor Ruch; Councilwoman Kramer; Councilwoman Porter; Councilman McDaniel; Councilwoman Devine; Attorney, Zach Jones; City Clerk/Treasurer-Lori Yarbrough; Public Works-Pete Weigman and Rand Wichman, City Planner.

REPORTS:

TREASURY REPORT - Lori submitted the March 2025 report. Lori read the ending STCU Checking account balance on the report was \$107,775.11; the ending Savings/Money Market account was \$101,835.95; and the ending LGIP account balance was \$1,427,900.34. The P1FCU Money Market is \$98,862.28 and the savings were \$40,477.47.

WATER REPORT- Lori submitted a written report and then Pete shared that he has made some notes and updates to the monthly tracking sheet of well-reads; moving forward the data should be better to track and compare. She said this since today is the 15th she did not yet have shut off or late fee data.

PLANNER REPORT – Rand submitted a written report and recapped: the Area of Impact Map the county has begun some discussions but no notable action yet. Code amendments, Rand has completed his draft and sent it to the attorney for his review. Once Zack reviews and feels it's ready for a workshop, we will get that scheduled. Potential Annexation – he has a pre-application meeting scheduled at the end of April for a potential annexation for the property at the corner of Sylvan and Highway 54.

ACTION ITEMS:

1) APPROVAL OF THE April 1st REGULAR MEETING MINUTES:

Motion by Kramer that we approve the last regular meeting minutes for the 1st, without amendments.

***NO DISCUSSION NEEDED.** All in favor-none opposed. **Motion passed. ACTION ITEM**

2) APPROVAL OF BILLS AS SUBMITTED: Motion by Devine that we approve paying the April/May bills as submitted without amendments.

***DISCUSSION-**All in favor-none opposed. **Motion passed. ACTION ITEM**

3) DISCUSSION/APPROVAL for of Reseal/Striping of the Joint Parking Lot with the Library.

Lori to explain. **Motion by McDaniel to approve paying half of the cost to reseal and strip the joint parking lot with the library; not to exceed \$2,100.00.**

Roll Call: Porter-yes; McDaniel-yes; Kramer-yes; Devine-yes. **Motion passes. ACTION ITEM**

4) DISCUSSION/APPROVAL for a Tree Removal on Alice Ct. Pete to explain to roots growing into the water meter boxes causing damage. **Motion by McDaniel to approve the removal of the tree on Alice Court; not to exceed \$1,200.00.** ***DISCUSSION** **Roll Call:** McDaniel-yes; Kramer-yes; Devine-yes; Porter-yes. **Motion passed. ACTION ITEM**

***NOTE:** The City will make reasonable accommodations for anyone attending this meeting who require special assistance for hearing, physical or other impairments. Please contact the City Clerk at (208) 683-2101 at least 48 hours in advance of the meeting date and time.*

5) **DISCUSSION/APPROVAL to Sign the Agreement with Great West Engineering for the Community Development Block Grant (CDBG) Administration and Restroom Design Services Staff to explain. Motion by McDaniel to approve the Agreement with Great West Engineering for the CDBG administration and restroom design services; not to exceed \$48,000.00. *DISCUSSION Roll Call: Kramer-yes; Devine-yes; Porter-yes; McDaniel-yes. Motion passed. ACTION ITEM**

6) **DISCUSSION/APPROVAL, more of a “DISCLOSURE” of a possible Conflict of Interest for City Planner on a Parcel at SW Corner of Parks Road and Highway 95.** Rand shared his history with the parcel owner and how that parcel is located inside the current Area of Impact; but it will not be located inside of the newly purposed Area of Impact. It may or may not ever come before the city from the county for comments, but he wanted to make the council aware of the circumstances. After a brief conversation none of the council members had any concerns with him working with that property owner. **No Motion NO ACTION TAKEN.**

7) **DISCUSSION/APPROVAL to Discuss the Standards Part of a New Area of Impact (AoI) to recommend to the County** Rand lead the discussion by asking the council if there are any city subdivision standards that they feel might be useful to the city so that we can ask the county to bring into the agreement with the county on the new area of impact. This is the time, and he really can think of the one we relied on the most was the road frontage requirement and lot width because if anything in the area of impact ended up being annexed into the city then those are some bigger things that might impact their use or cause for harder issues to be addressed. He asked the council to think about this and if there are any other areas that might be quantified and not subjective that the council could utilize in their processes that would help the circumstance in the event it ever gets annexed into the city. He said any of the council can let him know by next month. **No Motion. ACTION ITEM**

8) **DISCUSSION/APPROVAL to Renew the T-Mobile Lease on the Water Tower on Menser. Motion by Kramer to authorize the mayor’s signature and approve the T-Mobile lease as presented after the removal of the leftover old equipment has been removed from the tower. *DISCUSSION** Lori shared with the council that she took the 3 requests of the city back to the T-Mobile representative and they agreed to 2 of the 3 requests; adding they approve the language for charging for sub-lease’s as well as the language for the placement of things on the tower. They did not agree to the 5% increase, and it will remain at 3%. Pete will follow up with the local crew to get the clean-up items on the tower addressed. **Roll Call: McDaniel-yes; Kramer-yes; Devine-yes; Porter-no. Motion passed. ACTION ITEM**

9) **APPROVAL to go into Executive Session. ACTION ITEM**
A Motion by Porter to go into EXECUTIVE SESSION per Idaho Code 74-206(1)(f) “to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. Roll Call: Kramer -yes; Devine-yes; Porter-yes; McDaniel-yes. Motion passed. Began at 7:00pm Ended at 7:33pm

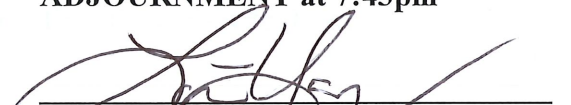
PUBLIC COMMENTS: none

ANNOUNCEMENTS: City Councilwoman Kramer – Was curious more about what the pipeline is actually planning to do, Lori shared Pete is the one whose talked with them he might know best, but he had left the meeting already for the night. / **Mayor** – none. / **Staff** – Lori 1) shared she and the attorney are beginning to look into what the timeline and steps are to ensure that Sally Hansen, the former Clerk that was convicted of embezzlement, had a judgement for the amount she owes in restitution to the City of Athol. More information to come as they find out.

ADJOURNMENT at 7:43pm

ATTEST:


Steven Ruch, Mayor


Lori Yarbrough, City Clerk/Treasurer

Approved at Council on 5/6/25